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LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

ANGÈLE DAVIS
SECRETARY

HUMAN RESOURCES MEMORANDUM NO. 05-016

TO: Lt. Governor, Secretary, Assistant Secretaries, Deputy Assistant Secretaries, and Program Managers

FROM: Mary V. Gloston *MVG*
Human Resources Director

SUBJECT: 2005 Pre-Retirement Education Program (PREP)

DATE: May 2, 2005

The Louisiana State Employees' Retirement System (LASERS) offers Pre-retirement Education Program (PREP) Seminars to assist active members in preparing for retirement. PREP Seminars are conducted by LASERS staff. PREP Seminars address topics such as eligibility requirements for retirement and benefits, Initial Benefit Option (IBO), survivor benefits, DROP and purchase of service credit. PREP Seminars also feature presentations from the Social Security Administration and the Louisiana Office of Group Benefits.

For the convenience of LASERS members throughout the state, the new 2005 LASERS PREP Seminar Schedule and seminar application are available on the LASERS website. All 2005 PREP seminars will be held from 8:00 a.m. until 3:00 p.m.

Members can download an application and/or schedule from the "Seminars" section of the LASERS website, <http://lasers.state.la.us/Seminars/SeminarSchedule.aspx>, or complete an electronic PREP Seminar application to be automatically submitted online. The new Seminar Search now gives LASERS members the ability to locate and register for PREP and Self-Directed Plan Seminars statewide.

Space is limited, so registrations are on a first come, first serve basis. Please make this information available to all of your employees. If you have any questions, please contact the Human Resources Office.

MG:JR:cm

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